

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday, September 24th, 2024.

Board of Directors present

Mrs. A. C. Lehman, President (Present)
Mr. J. A. Domaratz, Vice President (Present)
Mr. D. Newman, Treasurer (Present)
Mrs. N. S. Snider, Secretary (Present)
Mr. C. Pegher, Asst. Secretary & Treasurer (Present)
Mr. P. A. Iurlano, (Present)
Mrs. S. M. Mantia, (Present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)
Mr. A.A. Ditka, Dinsmore & Shohl (Present)
Mr. R. R. Verbanic, Distribution Supervisor (Present)
Mr. D. F. Kendrick, Interim Manager (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:01 p.m.

Approval of August 2024 Meeting Minutes

Mr. Domaratz made a motion to approve the August meeting minutes. Mr. Newman seconded, all voted in favor.

Visiting Delegations/Comment Period

None.

Financial Report

Mr. Newman and Mr. Kendrick covered the monthly financial reports. Questions regarding the check register and large checks written were answered. Overall, the financials for the month look good.

Consulting Engineer's Report

Mr. Moore presented pay request no. 3 from Emerson with a recommendation to approve payment in the amount of \$65,376.50. There is a 5% retainage that will be paid once the contract is complete.

Mr. Domaratz made a motion to approve payment which was seconded by Mrs. Snider. All voted in favor.

Mr. Moore spoke to the Pennsylvania LSA Grant program. There will be another round of grants for 2025 in the amount of \$1,000,000.00. Mr. Kendrick stressed the importance of repairing the RIDC Reservoir roof, Mr. Moore will revise the estimates that Bankson Engineers prepared several years ago. The current grant program awards will be announced in November.

Solicitor's Report

Mr. Ditka informed the Board that Philadelphia Insurance has settled the claim with the Mews 2 organization. Philadelphia Insurance will pay \$40,000.00 to Mews 2 with an even \$20,000.00 each from O'Hara Township and the Authority.

Manager's Report

Mr. Kendrick and Mr. Verbanic reviewed the items on the monthly manager's report and covered the projects and items for discussion. Updates were provided on the SCADA project, the Year 2 Meter Program and the Old Mill water line project.

In reference to the meter program, Mr. Pegher suggested that we place a story in the Herald newspaper explaining the progress of the program and asking residents to submit their contact information to the Authority office. It was also suggested that the Manager and a representative Board member attend council meetings to explain the program.

Committee Reports

Mr. Newman, on behalf of the finance committee spoke about the (2) meeting the committee had. One to discuss the meter program and one to go over the health of the pension funds. Also discussed was developing a request for proposals for new auditing services.

Mr. Newman then discussed Mrs. Hockenberry's progress and some of her preliminary findings. Along with the administrative staff, she is identifying several shortcomings in the Authority's processes, procedures and software. Mr. Iurlano expressed his approval of the job Mrs. Hockenberry is doing. Mrs. Lehman mentioned Mrs. Hockenberry's confidence in the abilities of the Authority staff. She also proposed a weekend workshop with Mrs. Hockenberry and the Board. To be discussed further.

Old Business

Mr. Verbanic revisited the Flower Hill meter pit situation. He recommended that Authority forces make the pit accessible and the (2) meters readable. More permanent remedies can be explored when the main line is replaced in the future.

New Business

Mr. Verbanic discussed the need to replace the 2008 Peterbilt dump truck. The repair costs are getting very expensive. Mr. Verbanic presented various truck and bed manufacturers and prices along with availability of timely service. The finance committee will discuss and revisit at the next board meeting.

Adjustment Requests

Mr. Kendrick reviewed (2) adjustment requests presented to the Authority. The requests meet the intent of the adjustment policy and will be granted.

Executive Session

The Board entered an executive session at 8:07 p.m. to discuss personnel matters. The regular meeting reconvened at 8:24 p.m.

Board Comments

None.

Adjournment

There being no further business, Mrs. Mantia made a motion to adjourn, which was seconded by Mr. Domaratz. All voted in favor. The meeting was adjourned.