

Minutes of the Fox Chapel Authority Board of Directors meeting held Tuesday, July 30th, 2024.

Board of Directors present

Mrs. A. C. Lehman, President (Present)
Mr. J. A. Domaratz, Vice President (Present)
Mr. D. Newman, Treasurer (Present)
Mrs. N. S. Snider, Secretary (Present)
Mr. C. Pegher, Asst. Secretary & Treasurer (Present)
Mr. P. A. Iurlano, (Absent)
Mrs. S. M. Mantia, (Present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)
Mr. A.A. Ditka, Dinsmore & Shohl (Present)
Mr. J. M. Stacko, Dinsmore & Shohl (Present)
Mrs. S. G. Hockenberry, Consultant (Present)
Mr. D. F. Kendrick, Interim Manager (Present)
Mr. R. R. Verbanic, Distribution Supervisor (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:05 p.m.

Approval of June 2024 Meeting Minutes

Mr. Newman made a motion to approve the June meeting minutes. Mr. Domaratz seconded, all voted in favor.

Visiting Delegations/Comment Period

None.

Financial Report

None

Consulting Engineer's Report

Mr. Moore commended the Authority Board and Staff for maintaining such a low unaccountable water percentage.

Solicitor's Report

Mr. Stacko revisited the resolution for collection of attorney fees. The Board would like to make the resolution retroactive for bills that are outstanding. Mr. Stacko will provide a schedule of fees that will be incorporated into the 2025 budget. After some discussion, Mrs. Mantia made a motion to pass the resolution and Mrs. Snider seconded, all voted in favor and the resolution will be adopted.

Mr. Stacko covered the right to know request received from "Open The Books" for compensation for all employees of the Authority for fiscal year 2023. The Board would like to collect any fees related to the collection and transmittal of this information.

Mr. Ditka then spoke to the request from HomeServe for the Authority to offer water service line insurance to our customers. Given the minimal revenue return from the program and the possibility of persistent customer dissatisfaction issues, Mr. Ditka recommended against the program. The Board agreed.

Manager's Report

Mr. Kendrick reviewed the items on the monthly manager report and covered the projects and items for discussion. Mr. Kendrick provided updates on the SCADA project, the Year 2 Meter Program and the Old Mill water line project.

Committee Reports

The Personnel Committee reported on the hire of a new Distribution Supervisor. Nathan Sergent will be joining the management team of the Authority once all background checks have been performed. Nathan comes to the Authority from the Oakmont Water Authority where he was a trained and certified water treatment operator and a crew leader. His tentative start date will be August 12th.

The subject of the temporary meter installer was discussed. Interest was expressed in increasing the total hours worked to 40 per week. Mrs. Mantia made a motion and Mr. Newman seconded, all voted in favor pending review by the labor attorney.

The Finance Committee discussed the finalized 2023 audit by Louis Plung, tap fees in relation to the capital fund and the next meter purchase. Mrs. Hockenberry reported on her progress with the staff, commending them on their knowledge and assistance in improving the accounting practices of the Authority.

Old Business

New Business

See the Solicitor's report

Adjustment Requests

Mr. Kendrick reviewed (1) adjustment requests presented to the Authority. The requests meet the intent of the adjustment policy and will be granted.

Executive Session

The Board entered an executive session at 7:58 p.m. The regular meeting reconvened at 8:12 p.m.

Board Comments

Mrs. Lehman expressed interest in having the Board tour the old water treatment plant. Mr. Kendrick will make arrangements.

Adjournment

There being no further business, Mrs. Mantia made a motion to adjourn, which was seconded by Mr. Newman. All voted in favor. The meeting was adjourned.