

Minutes of the Fox Chapel Authority Board of Directors held Tuesday, March 26th, 2024.

Board of Directors present

Mrs. A. C. Lehman, President (Present)
Mr. J. A. Domaratz, Vice President (Present)
Mr. D. Newman, Treasurer (Present)
Mrs. N. S. Snider, Secretary (Absent)
Mr. C. Pegher, Asst. Secretary & Treasurer (Absent)
Mr. P. A. Iurlano, (Present)
Mrs. S. M. Mantia, (Present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)
Mr. J. M. Stacko, Dinsmore & Shohl (Present)
Mr. Donald F. Kendrick, Interim Manager (Present)
Mr. Jacob W. Hall, Water Quality Supervisor (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:06 p.m.

Approval of February 2024 Meeting Minutes

Mr. Domaratz made a motion to approve the February meeting minutes. Mr. Newman seconded, all voted in favor.

Visiting Delegations/Comment Period

None.

Financial Report

None

Presentation

Mr. Hall gave a presentation on his duties and responsibilities as the Water Quality and Regulatory Supervisor.

Consulting Engineer's Report

Mr. Moore updated the Board on the recent application for a grant to replace the RIDC Reservoir roof. Estimated cost is \$832,000.00 of which a grant would cover 80% or \$665,600.00 and the Authority would cover the rest at \$166,400.00.

Mr. Moore sent out a change order for the SCADA system that covers needed spare parts at \$10,262.00 and a time extension on the contract extending it to July 31st.

Solicitor's Report

Mr. Stacko discussed the Mews Litigation. He reported that the Mews have finally submitted a detailed request for the cost of remediation and repair of the hillside. The Authority Board will have to approve any settlement. Mr. Kendrick was asked to provide Mr. Stacko with the Authority's geotechnical engineer's findings.

Manager's Report

Mr. Kendrick reviewed the items on the monthly manager report and reviewed the projects and items for discussion. Mr. Kendrick provided updates on the SCADA project and the Year 2 Meter Program.

The impending water line project on Royston Road in Fox Chapel was discussed. Mr. Kendrick asked the board if the crew could work ten (10) hour days to expedite the job. Mr. Iurlano inquired as to the added cost and asked for a comparison to be presented to the Board. The Operations Supervisor plans to start the job on April 1st.

Committee Reports

Mr. Newman, on behalf of the finance committee, covered the impact of the PWSA rate increase and the need for the Authority to do a mid year rate increase. Discussion followed concerning various scenarios.

Mrs. Lehman made a motion to enact a mid year increase of 6% effective July 1st, Mr. Newman seconded and all voted in favor.

Mr. Newman addressed the progress with the audit and the field work completed by Louis Plung. Areas of most importance are Inventory, Sick Pay, Tap Fees and Sewer Payments.

Mr. Newman updated the Board on the search for a 3rd party consultant. Three parties have been identified and interviews will begin in early April.

Old Business

The subject of the State Ethics Statement of Financial Interest forms was brought up. Mr. Kendrick reminded the Board that the forms are due at the Authority office by May 1.

The 2024 salary increase for Office Staff and Management personnel was discussed. Mrs. Lehman made a motion to approve the increases, Mr. Domaratz seconded and all voted in favor.

Mr. Kendrick reported that TRS Roofing has been given notice to proceed with the replacement of the distribution garage roof and are waiting on the signed contract. TRS is expected to start in April.

New Business

Mr. Kendrick discussed the damage claim from Peoples Gas. The Board will discuss in executive session. Mr. Kendrick was asked to approach Peoples Gas with a 50/50 compromise.

Adjustment Requests

Mr. Kendrick reviewed one adjustment request presented to the Authority. The request meets the intent of the adjustment policy and will be granted.

Executive Session

The Board entered an executive session at 8:45 p.m. to discuss the Peoples Gas damage claim. The regular meeting reconvened at 8:50 p.m.

Board Comments

There were no board comments at this meeting.

Adjournment

There being no further business, Mr. Domaratz made a motion to adjourn, which was seconded by Mrs. Mantia. All voted in favor. The meeting was adjourned.