

Minutes of the Fox Chapel Authority Board of Directors held Tuesday, February 27th, 2024.

Board of Directors present

Mrs. A. C. Lehman, President (Present)
Mr. J. A. Domaratz, Vice President (Present)
Mr. D. Newman, Treasurer (Present)
Mrs. N. S. Snider, Secretary (Absent)
Mr. C. Pegher, Asst. Secretary & Treasurer (Present)
Mr. P. A. Iurlano, (Absent)
Mrs. S. M. Mantia, (Absent)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)
Mr. J. M. Stacko, Dinsmore & Shohl (Present)
Mr. Donald F. Kendrick, Interim Manager (Present)
Mr. Jacob W. Hall, Water Quality Supervisor (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:00 p.m.

Approval of January 2024 Meeting Minutes

Mr. Newman made a motion to approve the January meeting minutes. Mr. Domaratz seconded, all voted in favor.

Visiting Delegations/Comment Period

None.

Financial Report

None

Consulting Engineer's Report

Mr. Moore updated the Board on grants and loans coming from the government infrastructure bill. These grants and loans would most likely be administered by PennVest.

Solicitor's Report

Mr. Stacko discussed the hold harmless agreement being developed for Blawnox Borough. The board would like to draft an agreement that could be used for all affiliated boroughs, townships and water companies that might wish to partner with the Authority for mutual aid. Mr. Kendrick will supply Mr. Stacko with a list of said entities.

Manager's Report

Mr. Kendrick reviewed the items on the monthly manager report and reviewed the projects and items for discussion. Mr. Kendrick provided updates on the SCADA project and the Year 2 Meter Program. Mr. Hall had intended to give a presentation on his responsibilities as water quality and regulatory supervisor, however it was agreed that he will give the presentation at the March meeting.

Committee Reports

Mr. Newman, on behalf of the finance committee, reported that the audit is ongoing. Mr. Newman then covered his meeting with the Authority management and office staff. He presented a "Scope of Work" document for a consultant to be retained by the Authority to assist the staff in ongoing accounting organization.

Mrs. Lehman made a motion to pursue hiring an outside consultant, Mr. Domaratz seconded and all voted in favor.

Mr. Newman addressed the recent PWSA rate increase of 18.9%. As this significant of an increase was not expected, the finance committee is working on various scenarios that may involve a mid-year rate increase. A letter has been drafted and will be distributed to the Borough and Township Managers informing them of the situation.

Old Business

The subject of the State Ethics Statement of Financial Interest forms was brought up. Mrs. Lehman inquired as to how many have been submitted and Mr. Kendrick reported that he has received (4) completed forms. Mr. Kendrick reminded the Board that the forms are due at the Authority office by May 1.

The 2024 salary increase for Office Staff and Management personnel will be revisited at the March Meeting.

Mr. Kendrick reported that TRS Roofing has been given notice to proceed with the replacement of the distribution garage roof. Mr. Pegher requested to see the specifications and Mr. Kendrick will forward them to him. TRS is expected to start in April.

Mr. Kendrick was directed to proceed with the River Road pump base replacement.

New Business

Mr. Kendrick informed the Board that PWSA would like to connect to the electric supply at Rockwood Station to power a sump pump to be placed in PWSA's meter vault. The Board was favorable to this request but asked Mr. Kendrick to look into a secondary electric meter to register the extra usage.

Adjustment Requests

Mr. Kendrick reviewed one adjustment request presented to the Authority. The request meets the intent of the adjustment policy and will be granted.

Executive Session

None

Board Comments

There were no board comments at this meeting.

Adjournment

There being no further business, Mr. Domaratz made a motion to adjourn, which was seconded by Mr. Newman. All voted in favor. The meeting was adjourned.