

Minutes of the Fox Chapel Authority Board of Directors Meeting held Tuesday, December 5th, 2023.

Board of Directors present

Mrs. A. C. Lehman, President (Present)
Mr. J. A. Domaratz, Vice President (Present)
Mr. D. Newman, Treasurer (Present)
Mrs. N. S. Snider, Secretary (Present)
Mr. C. Pegher, Asst. Secretary & Treasurer (Present)
Mr. P. A. Iurlano, (Present)
Mrs. S. M. Mantia, (Present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)
Mr. A.A. Ditka, Dinsmore & Shohl (Present)
Mr. J.C. Jump, Manager (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:04 p.m.

Approval of the October 2023 Meeting Minutes

Mrs. Snider made a motion to approve the October meeting minutes, Mr. Domaratz seconded, and all voted in favor, pending correction to the Motion to Adjourn section.

Visiting Delegations/Comment Period

None

Financial Report

Mr. Jump provided the income statement and balance sheet for October 2023 and the budgeted statement of income for review before the meeting. Mr. Jump reviewed the details under the Statement of Income and Comprehensive Income. Mr. Jump also reviewed and commented on the Budgeted Statement of Income. Mr. Jump commented that the inventory is higher than usual. This is due to the inventory for the meter material currently on hand, and the 8" pipe that may be used for next year's water line projects.

Consulting Engineer's Report

Mr. Moore provided a recap of ongoing projects, of which Bankson is currently working with the Authority on. This includes the SCADA project. Mr. Moore also made available to the Board the Bankson 2024 Proposal for Engineering Services.

Solicitor's Report

Mr. Ditka reviewed the status of the FNB Line of Credit and the consensus of the Board, is that it is in the best interest of the Authority to delay and decisions in obtaining a line of credit. Mr. Iurlano commented that this decision should wait until 2024 and further discussions with the Finance Committee.

Mr. Ditka reviewed the draft of the Hold Harmless agreement that was generated for Blawnox. Mr. Jump is to submit this to Blawnox for feedback.

Mr. Ditka reviewed the request from landowners near the Shadow Ridge property for the Authority to agree that no tank will ever be built on the property so that the landowners can drop their yearly bond. It is the consensus of the Board that the Authority will remain as-is regarding the Shadow Ridge property.

Manager's Report

Mr. Jump reviewed the items on the monthly manager report and reviewed the projects and items for discussion. Mr. Jump provided updates on the Office Building Roof Project and the 2023 Paving Project, of which, both projects are complete.

Committee Reports

Mr. Newman, on behalf of the Finance Committee, reviewed the draft budget and the recommendation of a 3% rate increase for 2024. Mr. Newman, along with comments provided by Mrs. Lehman, explained that the increasing costs, along with the expected rate increase from PWSA for the purchase of water, are the driving factors for the small increase. Mrs. Lehman made a motion to approve the budget with the 3% increase, Mr. Newman seconded and all voted in favor.

Mrs. Snider, on behalf of the Governmental Relations Committee, commented on how there is more involvement with area government organizations to increase the visibility of the Authority to generate more involvement and increase chances for grants and funding.

Old Business

Mr. Jump reviewed the items under Old Business, of which Mr. Jump Advised the Board of the completion of the Office Building Roof and the payment request.

Mrs. Lehman commented that the Board needs to discuss the use of a bookkeeping service such as Bookminders. After much discussion and comments by the Board, it is the consensus of the Board, that other services should be looked at first, and this issue should be reviewed after six months in 2024. Mr. Domaratz has provided some insight into consulting services used by other authorities and municipalities and will share those with Management to review and provide budgetary pricing.

New Business

Mr. Jump reviewed the items under New Business. Mr. Jump reviewed the dates for the 2024 Meetings, and the Board had no issues with these dates. Mr. Jump to advertise the dates with the Legal Section of the Pittsburgh Post-Gazette.

Adjustment Requests

Mr. Jump reviewed one adjustment request that was presented to the Authority. This request meets the intent of the adjustment procedure and will be granted.

Executive Session

The Board entered an executive session at 8:22 p.m. to discuss personnel issues. The regular meeting reconvened at 8:35 p.m.

Board Comments

There were no Board comments at this meeting.

Adjournment

There being no further business, Mr. Domaratz made a motion to adjourn, which was seconded by Mrs. Snider, and all voted in favor. The meeting was adjourned.