

Minutes of the Fox Chapel Authority Board of Directors held Tuesday, July 25th, 2023.

Board of Directors present

Mrs. A. C. Lehman, President (Present)
Mr. J. A. Domaratz, Vice President (Present)
Mr. D. Newman, Treasurer (Present)
Mrs. N. S. Snider, Secretary (Absent)
Mr. C. Pegher, Asst. Secretary & Treasurer (Present)
Mr. P. A. Iurlano, (Present)
Mrs. S. M. Mantia, (Present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)
Mr. A.A. Ditka, Dinsmore & Shohl (Present)
Mr. Justin C. Jump, Manager (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:02 p.m.

Approval of the June 2023 Meeting Minutes

Mr. Domaratz made a motion to approve the June meeting minutes, Mr. Newman seconded, and all voted in favor.

Visiting Delegations/Comment Period

None.

Financial Report

Mr. Jump provided the income statement and balance sheet for June 2023 and the budgeted statement of income for review before the meeting. Mr. Jump reviewed the details under the Statement of Income and Comprehensive Income. Mr. Jump also reviewed and commented on the Budgeted Statement of Income.

Consulting Engineer's Report

Mr. Moore provided a recap of ongoing projects with the Authority and reviewed the SCADA project and the review of the Tapping Fees. Mr. Moore provided an update on the review of the Rate Study, and will an update for the next meeting.

Solicitor's Report

Mr. Ditka provided an update on the attendance at the Finance Committee meeting, provided an update on the potential Line of Credit with FNB Bank to the board members and reviewed the status of the discussions with PWSA concerning the water purchasing contract.

Manager's Report

Mr. Jump reviewed the items on the monthly manager report and reviewed the projects and items for discussion. Mr. Jump provided updates on the SCADA project, the Year 1 Meter Program, the Hillcrest Road Water Line Project, and the 2023 Paving Contract. Mr. Don Kendrick provided the board with a presentation on the history of PWSA and Fox Chapel Authority.

Committee Reports

The Finance Committee provided comments on the review of the draft of the 2022 Audit. The committee has provided updates on the Meal Purchasing Program for the distribution employees. Mr. Jump to provide the policy for approval at the August meeting.

Mr. Newman also reviewed potential revenue opportunities after a review of the tapping and connection fee study provided by Bankson. Mr. Moore to provide a recommendation for rate and tapping fees for review.

Old Business

Mr. Jump, Mr. Pegher, and Mr. Moore to meet to discuss the best opportunities for roof replacements for the office and distribution buildings.

New Business

Mr. Jump reviewed the items under New Business.

Adjustment Requests

Mr. Jump reviewed the current adjustment requests adhering to the policy previously approved.

Executive Session

The Board entered an executive session at 7:59 p.m. to discuss personnel issues. The regular meeting reconvened at 8:05 p.m.

Board Comments

There were no board comments at this meeting.

Adjournment

There being no further business, Mrs. Mantia made a motion to adjourn, which was seconded by Mr. Iurlano, and all voted in favor. The meeting was adjourned.