

Minutes of the Fox Chapel Authority Board of Directors held Tuesday, June 27th, 2023.

Board of Directors present

Mrs. A. C. Lehman, President (Absent)
Mr. J. A. Domaratz, Vice President (Present)
Mr. D. Newman, Treasurer (Present)
Mrs. N. S. Snider, Secretary (Present)
Mr. C. Pegher, Asst. Secretary & Treasurer (Present)
Mr. P. A. Iurlano, (Present)
Mrs. S. M. Mantia, (Present)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)
Mr. A.A. Ditka, Dinsmore & Shohl (Present)
Mr. Justin C. Jump, Manager (Present)

Mr. Domaratz, Vice President, presided and called the meeting to order at 7:03 p.m.

Approval of the May 2023 Meeting Minutes

Mrs. Mantia made a motion to approve the May meeting minutes, Mrs. Snider seconded, and all voted in favor.

Visiting Delegations/Comment Period

Mr. Don Lodge and Mrs. Darlene Miloser are present.

Mrs. Miloser questioned the Board on the status of the review of the request to use Hampton Shaler Water Authority for water service. Mr. Ditka responded and advised that the agreement provided by the Miloser's attorney was under review.

Financial Report

Mr. Jump provided the income statement and balance sheet for May 2023 and the budgeted statement of income for review before the meeting. Mr. Jump reviewed the details under the Statement of Income and Comprehensive Income. Mr. Jump also reviewed and commented on the Budgeted Statement of Income.

Mr. Jump showed the Board a copy of the long version of the budgeted statement and was advised by a consensus of the Board to provide the long version of the budgeted statement quarterly.

Consulting Engineer's Report

Mr. Moore provided a recap of ongoing projects with the Authority and reviewed the SCADA project.

Solicitor's Report

Mr. Ditka provided an update on the attendance at the Finance Committee meeting and provided an update on the potential Line of Credit with FNB Bank to the board members.

Manager's Report

Mr. Jump reviewed the items on the monthly manager report and reviewed the projects and items for discussion. Mr. Jump provided updates on the SCADA project, the Year 1 Meter Program, the Hillcrest Road Water Line Project, and the 2023 Paving Contract.

Mr. Jump provided a recap of his attendance at the AWWA show this year in Toronto in his managers report.

Committee Reports

The Personnel Committee provided comments on the new employees and advised the committee was meeting on Friday June 30th.

The Finance Committee provided comments on the review of the draft of the 2022 Audit, the FNB Line of Credit, and the status of the review of roofing consultants. The Committee also reviewed with Mr. Jump the review of the Tap Fee Study completed by Bankson and Mr. Jump to provide an estimate of the remaining connection taps into the FCA system for 2023 and an estimate for 2024.

Mr. Jump to also provide the draft of the Meal Purchasing Plan to the Board for review for the next meeting.

The Government Relations Committee provided an update on the recent meetings and networking opportunities that were attended.

Old Business

Mr. Jump informed the board of the ongoing status of each item under Old Business.

Mr. Newman requested a status update at the next meeting for the plan to place vehicle identification logo's on the FCA vehicles, including the addition of a phone number to each vehicle.

New Business

Mr. Jump reviewed the items under New Business. Mr. Jump reviewed the status of sewage billing issues and will review them with the finance committee.

Mr. Jump also provided the board with an update on the plan for leak detection going forward through 2023 and into 2024.

Adjustment Requests

Mr. Jump reviewed the current adjustment requests adhering to the policy previously approved.

Executive Session

The Board entered an executive session at 7:22 p.m. to discuss personnel issues. The regular meeting reconvened at 8:43 p.m.

Board Comments

There were no board comments at this meeting.

Adjournment

There being no further business, Mrs. Mantia made a motion to adjourn, which was seconded by Mr. Newman, and all voted in favor. The meeting was adjourned.