

Minutes of the Fox Chapel Authority Board of Directors held Tuesday, May 30th, 2023.

Board of Directors present

Mrs. A. C. Lehman, President (Present)
Mr. J. A. Domaratz, Vice President (Present)
Mr. D. Newman, Treasurer (Present)
Mrs. N. S. Snider, Secretary (Present)
Mr. C. Pegher, Asst. Secretary & Treasurer (Present)
Mr. P. A. Iurlano, (Present)
Mrs. S. M. Mantia, (Absent)

Others present

Mr. M. S. Moore, Bankson Engineers, Inc. (Present)
Mr. A.A. Ditka, Dinsmore & Shohl (Present)
Mr. Justin C. Jump, Manager (Present)

Mrs. Lehman, President, presided and called the meeting to order at 7:01 p.m.

Approval of the April 2023 Meeting Minutes

Mr. Domaratz made a motion to approve the April meeting minutes, pending the correction to the date of the meeting, Mrs. Lehman seconded, and all voted in favor.

Visiting Delegations/Comment Period

Mr. Don Lodge is present.

Financial Report

Mr. Jump provided the income statement and balance sheet for April 2023 and the budgeted statement of income for review before the meeting. Mr. Jump reviewed the details under the Statement of Income and Comprehensive Income. Mr. Jump also reviewed and commented on the Budgeted Statement of Income.

Mr. Domaratz asked for a review of the leak detection costs and along with Mr. Jump and the other board members present, agreed to postpone the use of outside leak detection services. Mr. Jump to work with the staff to provide budgetary information to begin to perform leak detection in-house with Authority employees.

Mr. Jump reviewed with the board the inventory issues with GL account number 5100-300 related to inventory. Mr. Jump to work with Louis Plung to correct this issue and make the adjustment to this account.

Consulting Engineer's Report

Mr. Moore provided a recap of ongoing projects with the Authority and reviewed the draft of the 2023 Tapping Fee study.

Solicitor's Report

Mr. Ditka provided an update on the review of the agreement letter with Fox Chapel Borough on the 2023 Paving Contract. Mr. Jump is to review with Fox Chapel Borough manager Gary Kohler and have the agreement signed.

Manager's Report

Mr. Jump reviewed the items on the monthly manager report and reviewed the projects and items for discussion. Mr. Jump provided updates on the SCADA project, the Year 1 Meter Program, the Hillcrest Road Water Line Project, and the 2023 Paving Contract.

Mr. Jump advised the board that he would be attending the national AWWA conference this year. Mr. Jump advised the board that his spouse would be joining him.

Committee Reports

The Personnel Committee commented on the new employee has been on-boarded and is working out very well.

The Finance Committee reviewed the FNB Pension Plan. Mr. Newman also mentioned that he and Mr. Jump met and reviewed any outstanding issues. Mr. Jump to work with the Finance Committee to schedule a meeting to review the outstanding issues.

Mrs. Snider reviewed her recent networking opportunities for funding and reviewed her meeting with Jerry Andree at the ALOM conference.

Old Business

Mr. Jump informed the board of the ongoing status of each item under Old Business.

New Business

Mr. Jump reviewed the items under New Business. Mr. Jump reviewed the status of sewage billing issues and will review them with the finance committee. Mr. Jump to consult with Mr. Pegher and review the roofing bids.

Adjustment Requests

Mr. Jump reviewed the current adjustment requests adhering to the policy previously approved.

Executive Session

The Board entered an executive session at 7:20 p.m. to discuss personnel issues and the acquisition of real property. The regular meeting reconvened at 8:42 p.m.

Board Comments

There were no board comments at this meeting.

Adjournment

There being no further business, Mrs. Snider made a motion to adjourn, which was seconded by Mr. Domaratz, and all voted in favor. The meeting was adjourned.